



SOUTHEAST IOWA LINK (SEIL)
 MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON,
 KEOKUK, LEE, LOUISA, VAN BUREN
 & WASHINGTON COUNTIES

DATE	CONVENING TIME	LOCATION
May 10, 2023	1:30pm	Henry Co. Emergency Management 900 West Washington St. Mount Pleasant, IA 52641 ZOOM

Southeast Iowa Link Governing Board Special Meeting
Approved Minutes

Present: Jack Seward Jr., Dee Sandquist, Marc Lindeen, Tom Broeker, Tom Schulz, Chris Ball, Mark Meek, Mark Schneider, Patricia Lipski, Ryanne Wood, Ken Hyndman, Sandy Stever, Tami Gilliland, Bobbie Wulf, Leia Craff, Bob Lincoln, Jenni Stevens

1. Approve Agenda

The agenda was reviewed via screenshare. The meeting was called to order at 1:30 pm by Board Chair Jack Seward Jr.

Motion to approve the agenda

By Tom Broeker

Second Dee Sandquist

Motion passed unanimously

2. Consider Approval of April 12 & 19 & 27, 2023 SEIL minutes April 19 Joint Meeting Minutes

The minutes were reviewed via screenshare.

Motion to approve the April 12th, 19th and 27th, 2023 meeting minutes

By Tom Broeker

Second Mark Meek

Motion passed with Chris Ball abstaining

3. Update from Adult and Children Advisory Committee Members

Adult Advisory talked about the regions merging. The committee is looking forward to mobile crisis response and community based mobile crisis response services being available to the region.

Children’s Advisory reported most of their discussion was about the regions merging and rebranding. Information was provided regarding the fiscal agent and finance committee meetings. Discussed drafting a joint management plan. July 1st each region will still follow their management plan, with a goal that within six to nine months a new region management plan will be completed. There will be a children’s mental health services retreat in the fall after school starts. The retreat information was shared with the SCBH Region’s Children’s Advisory Committee. They were excited about and supportive of this opportunity. The committee discussed state funding for the area education agencies. Discussed counseling in school beyond the school guidance counselor. Each school district determines how to proceed with providing outside counseling within the schools. Schools do not have funds to pay for outside counselors. Discussed barriers for the additional counseling services would include do parents have insurance or the means to pay for counseling, availability of counselors to meet with children timely and transportation. Discussed early in June getting the SCBH and SEIL Region advisory committees together to talk about what the advisory committees look like going forward.

4. Consider Approval of Claims for Fiscal Agent Account as per Claims 5-10-2023

The document was reviewed via screenshare. Claims to be paid include mandated and administrative claims of \$7,912.63, service claims of \$140,763.68 and Decat claims of \$2,041.20 for a total claims to be paid of \$150,717.51.

Motion to approve claims for fiscal agent account for 5-10-23

By Marc Lindeen

Second Chris Ball

Motion passed unanimously

5. Receive and File Fiscal Agent Report- April

The document was reviewed via screenshare. March interest was applied to the fiscal agent account in the amount of \$6,243.42. No revenue was received for April. April expenditures totaled \$392,750.56 and matches the amount



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approved by the governing board. The region's current ending fund balance is \$4,845,306.48.

Motion to receive and file the fiscal agent report for April
By Mark Meek Second Chris Ball Motion passed unanimously

- 6. Receive and File Contract Amendment related to HHS Name Change**
The document was reviewed via screenshare. A letter was sent from Health and Humans Services (HHS) notifying regions that the Department of Human Services is now Health and Human Services. This letter serves as notification of revisions to the performance based contract between HHS and regions.

Motion to receive and file the contract amendment related to the HHS name change
By Tom Broeker Second Dee Sandquist Motion passed unanimously

- 7. Discuss and Consider Approval of American Home Finding contract FY24**
The contract was reviewed via screenshare. A brief description of the contract was provided.

Motion to approve the FY24 American Home Finding contract
By Dee Sandquist Second Mark Meek Motion passed unanimously

- 8. Discuss and Consider Approval of Brees Rest Home contract FY24**
The contract was reviewed via screenshare. A brief description of the contract was provided.

Motion to approve the FY24 Brees Rest Home contract
By Marc Lindeen Second Chris Ball Motion passed unanimously

- 9. Discuss and Consider Approval of Counseling Associates contract FY24**
The contract was reviewed via screenshare. A brief description of the contract was provided.

Motion to approve the FY24 Counseling Associates contract
By Chris Ball Second Dee Sandquist Motion passed unanimously

- 10. Discuss and Consider Approval of Elevate contract FY24**
The contract was reviewed via screenshare. A brief description of the contract was provided. The contract includes startup of \$50,000.00 for FY23.

Motion to approve the FY24 Elevate contract
By Tom Broeker Second Mark Schneider Motion passed unanimously

- 11. Discuss and Consider Approval of Hillcrest contract FY24**
The contract was reviewed via screenshare. A brief description of the contract was provided.

Motion to approve the FY24 Hillcrest contract
By Dee Sandquist Second Tom Broeker Motion passed unanimously

- 12. Discuss and Consider Approval of Insight contract FY24**
The contract was reviewed via screenshare. A brief description of the contract was provided.

Motion to approve the FY24 Insight contract
By Chris Ball Second Mark Meek Motion passed unanimously



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13. Discuss and Consider Approval of ITP contract FY24

The contract was reviewed via screenshare. A brief description of the contract was provided.

Motion to approve the FY 24 Integrated Telehealth Partners contract

By Tom Broeker

Second Dee Sandquist

Motion passed unanimously

14. Discuss and Consider Approval of Ottumwa Regional contract FY24

The contract was reviewed via screenshare. A brief description of the contract was provided.

Motion to approve the FY24 Ottumwa Regional contract

By Marc Lindeen

Second Chris Ball

Motion passed unanimously

15. Discuss and Consider Approval of Riverhills contract FY24

The contract was reviewed via screenshare. A brief description of the contract was provided.

Motion to approve the FY24 Riverhills contract

By Mark Meek

Second Tom Broeker

Motion passed unanimously

16. Discuss and Consider Approval of SIACC contract FY24

The contract was reviewed via screenshare. A brief description of the contract was provided.

Motion to approve the FY24 SIACC contract

By Dee Sandquist

Second Chris Ball

Motion passed unanimously

17. Discuss and Consider Approval of Southeast Iowa Regional Hospital contract FY24

The contract was reviewed via screenshare. A brief description of the contract was provided.

Motion to approve the FY 24 Southeast Iowa Regional Medical Center contract

By Tom Broeker

Second Chris Ball

Motion passed unanimously

18. Discuss and Consider Approval of ETP client ID121495- Bobbie

The exception to policy (ETP) request is from Hillcrest Family Services. The management team has reviewed the ETP. The individual is receiving services in an RCF/PMI operated by Hillcrest. The individual moves between RCF, PMI, MHI and acute psychiatric hospital services as their mental health deteriorates and improves. There is a 229 commitment court order out of Washington County for placement at the Hillcrest RCF/PMI. The individual went Mercy One Hospital for inpatient services. The SEIL Region follows the host region contract, and that region pays a reserve bed day service fee for up to ten days when an individual goes into the hospital. The issue of payment occurred due to the individual being out of the Hillcrest RCF/PMI for more than ten days. The individual was not stable enough to return to the RCF/PMI within ten days and needed additional reserve bed day funding. MHI denied admission for this individual. Hillcrest did hold the individual's bed open so they could return upon discharge from the hospital. There was discussion about addressing this issue in the new region management plan.

Motion to approve the exception to policy for client ID 121495

By Tom Broeker

Second Chris Ball

Motion passed unanimously

19. Discussion in preparation of Joint Meeting May 17, 2023

There will need to be discussion about who runs the meeting, and date, time and location of future meetings starting with July 2023 ongoing. There will need to be action taken on rebranding, designation of the fiscal agent, approving the 28E agreement and authorizing the resolution. Approval of the resolution and 28E will require a roll call vote. HHS has reviewed the 28E. There was a brief discussion of the required steps to fully merge the regions over the next six to nine



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months. There was brief discussion of the flexibility in the 28E should another county join the region. After the June 14th SEIL Governing Board meeting there will be a joint region meeting so that everything can be finalized and submitted to HHS for the merger prior to July 1st.

20. New Business

Bob Lincoln and Jenni Stevenson from Elevate were asked if they had any input or if they needed anything from the SEIL Region. Jenni gave a brief overview of what she will be doing to get services started. Bob stated they are looking forward to the partnership.

21. Adjourn

Motion to adjourn

By Tom Broeker

Second Dee Sandquist

Motion passed unanimously

Minutes submitted by Marc Lindeen, Secretary, May 25, 2023. MLsb