



SOUTHEAST IOWA LINK (SEIL)

MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES

DATE	CONVENING TIME	LOCATION
September 8, 2021	1:30pm	Henry Co. Emergency Management 900 West Washington St. Mount Pleasant, IA 52641 ZOOM

Agenda

<https://us02web.zoom.us/j/82508069014>

312-626-6799

Meeting ID: 825 0806 9014

- 1. Approve Agenda**
- 2. Consider Approval of August 11, 2021 minutes**
- 3. Update from Adult and Children Advisory Committee Members**
- 4. Discuss and Consider Approval of Advisory Committee designated members**
- 5. Consider Approval of Claims as per Running Totals Document- August**
- 6. Consider Approval of Claims for Fiscal Agent Account as per Claims 9-8-2021**
- 7. Receive and File Fiscal Agent Report- August**
- 8. HIPAA Training**
- 9. Discuss Utilization Review and outcomes- Sandy**
- 10. Discuss and Consider Approval SEIL Executive Management Team Job Descriptions**
 - a. Chief Executive Officer (CEO)- Rynanne Wood**
 - i. Public Relations**
 - ii. Public Information Officer**
 - iii. Intake**
 - b. Chief Financial Officer (CFO)- Bobbie Wulf**
 - i. Risk Management**
 - ii. Financial Reports**
 - iii. Claims Administration**
 - c. Chief Procurement Officer (CPO)- Ken Hyndman**
 - i. Performance Based Contracting**
 - ii. IT/SEIL Website and Social Media Administrator**
 - d. Chief Quality Officer (CQO)- Sandy Stever**
 - i. Provider Development**
 - ii. Evidence Based Practices**



SOUTHEAST IOWA LINK (SEIL)

MENTAL HEALTH AND DISABILITY SERVICES REGION

**DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES**

- iii.** Quality Assurance/Utilization Management
- e.** Chief Information Officer (CIO)- Sarah Berndt
 - i.** Data Management
 - ii.** Reports & CSN
 - iii.** Grievances & Appeals
 - iv.** Secretary to Governing Board
- f.** Chief Security Officer (CSO)- Tami Gilliland
 - i.** Children's Behavioral Health Coordinator
 - ii.** Budget Planning
 - iii.** Financial Performance Based Contracting
 - iv.** Training
 - v.** HIPAA

11. Discuss and Consider Approval of Updated Organizational Table

12. New Business

13. Adjourn